

CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: February 10, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – January 2011

Sir:

The following are the monthly reports for the Quality Control Section. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

REF: Monthly Report – January 2011
Professional Standards

Citizen Complaints

There were no citizen complaints filed during the month of January.

Staff Investigations

There was no Staff investigations initiated during the month of January.

Line Investigations

There were no Line Investigations initiated during the month of January

Administrative Audits

There were no administrative audits conducted during the month of January.

PRAB

There were no Police Review and Advisory complaints received during the month of January

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: January 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	0	0	0%
Staff Investigations	0	1	0	100%
Line Investigations	0	0	0	0%
Administrative Audits	0	0	0	0%
<i>TOTAL</i>	0	1	0	100%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - January 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

LINE INVESTIGATION TRACKING SYSTEM - January 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	---	---	---	---	---	---	---
TOTAL	0	0	0	---	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - January 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	---	---	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - January 2011

									<u>CASE DISPOSITIONS</u>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	---	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	0	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	1	4	2	2	---	---
TOTAL	---	6	1	5	3	2	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	0	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	4	3	---	3	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	1	7	---	7	---	---
TOTAL	0	17	5	12	0	12	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	8	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE February 10, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

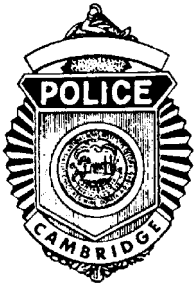
Sir:

The following is a summary of the FY11 performance measures as of January 31, 2011

PERFORMANCE MEASURES	FY10 PROPOSED	06/30/10 ACTUAL	FY11 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	5
2. Complete "quality of service" assessment forms – incident reports	250	250	250	0
3. Complete "quality of service" assessment forms – m/v stops	250	250	250	25
4. Conduct field inspection audits	60	60	60	5

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: March 11, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – February 2011

Sir:

The following are the monthly reports for the Quality Control Section. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of February.

Staff Investigations

There was two Staff investigations initiated during the month of February. This first one involved a allegation of an officer failing to tell the truth during an investigation into an accident. The second one involved an alleged firearms policy violation.

Line Investigations

There were three Line Investigations initiated during the month of February. The first one involved an allegation of a hostile work environment in the records room. The second one involved an investigation into a weapons found on a suspect after he was searched. The third one involved a cruiser accident while responding to an emergency call.

Administrative Audits

There were no administrative audits conducted during the month of January.

PRAB

There were no Police Review and Advisory complaints received during the month of January

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: February 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	1	0	-100%
Staff Investigations	2	1	2	+100%
Line Investigations	3	0	3	300%
Administrative Audits	0	0	0	0%
<i>TOTAL</i>	0	2	5	+150%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - February 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

LINE INVESTIGATION TRACKING SYSTEM - February 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	3	3	3	---	---	---	---	---
TOTAL	0	0	0	---	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - February 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	2	2	2	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - February 2011

									<u>CASE DISPOSITIONS</u>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	---	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	0	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	0	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	4	3	---	3	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	1	8	---	8	---	---
TOTAL	0	17	5	12	0	12	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	8	0	8	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	8	0	8	0	0	0	0	0



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE March 11, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

Sir:

The following is a summary of the FY11 performance measures as of February 28, 2011

PERFORMANCE MEASURES	FY10 PROPOSED	06/30/10 ACTUAL	FY11 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	5
2. Complete "quality of service" assessment forms – incident reports	250	250	250	150
3. Complete "quality of service" assessment forms – m/v stops	250	250	250	226
4. Conduct field inspection audits	60	60	60	35

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: April 12, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – March 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There was one citizen complaints filed during the month of March. This complaint involved an allegation of harassment and unfair treatment during a motor vehicle stop.

Staff Investigations

There were no Staff Investigations initiated during the month of March.

Line Investigations

There was one Line Investigations initiated during the month of March. This investigation involved an allegation rude and discourteous treatment of a citizen visiting the records department.

Administrative Audits

There were no administrative audits conducted during the month of March.

PRAB

There was one Police Review and Advisory complaints received during the month of March. This complaint involved an allegation of unfair treatment during an investigation of an assault.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: March 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	2	1	-50%
Staff Investigations	0	3	2	-33%
Line Investigations	1	0	4	+400%
Administrative Audits	0	0	0	0%
<i>TOTAL</i>	1	2	5	+150%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - March 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	1	---	1	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	1	0	1	0	0	0	0	0

LINE INVESTIGATION TRACKING SYSTEM - March 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	1	1	1	---	---	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	3	---	3	2	1	---	---
TOTAL	1	4	1	---	2	1	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - March 2011

Nature of Complaint	Month	YTD Total	Open	Closed	<i>CASE DISPOSITIONS</i>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	2	2	2	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - March 2011

Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	---	0	---	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	0	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	4	3	---	3	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	1	8	---	8	---	---
TOTAL	0	17	5	12	0	12	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	8	0	8	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	8	0	8	0	0	0	0	0



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE April 12, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

Sir:

The following is a summary of the FY11 performance measures as of March 31, 2011

PERFORMANCE MEASURES	FY10 PROPOSED	06/30/10 ACTUAL	FY11 PROPOSED	7/31/11 ACTUAL
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4. Conduct field inspection audits	60	60	60	35

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: May 11, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – April 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

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The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of April.

Staff Investigations

There were no Staff Investigations initiated during the month of April.

Line Investigations

There were no Line Investigations initiated during the month of April.

Administrative Audits

There was one administrative audits conducted during the month of April. This audit involved a review if all disorderly arrests made during 2011.

PRAB

There was one Police Review and Advisory complaint received during the month of April. This complaint involved an allegation of an improper arrest.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: April 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	5	1	-80%
Staff Investigations	0	9	2	-77%
Line Investigations	0	0	5	+500%
Administrative Audits	0	7	7	0%
<i>TOTAL</i>	0	21	15	-28%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - April 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	1	---	1	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	1	0	1	0	0	0	0	0

LINE INVESTIGATION TRACKING SYSTEM - April 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	1	1	1	---	---	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	3	---	3	2	1	---	---
TOTAL	1	4	1	---	2	1	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - March 2011

Nature of Complaint	Month	YTD Total	Open	Closed	<i>CASE DISPOSITIONS</i>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	2	1	1	---	1	---	---
TOTAL	0	0	1	1	0	1	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - March 2011

Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	---	0	---	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	8	0	8	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	8	0	8	0	0	0	0	0



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE May 11, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

Sir:

The following is a summary of the FY11 performance measures as of April 30, 2011

PERFORMANCE MEASURES	FY10 PROPOSED	06/30/10 ACTUAL	FY11 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	6
2. Complete "quality of service" assessment forms – incident reports	250	250	250	250
3. Complete "quality of service" assessment forms – m/v stops	250	250	250	250
4. Conduct field inspection audits	60	60	60	40

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: June 9, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – May 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There was one citizen complaint filed during the month of May. This complaint involved an allegation of an officer improperly displaying his firearm.

Staff Investigations

There were no Staff Investigations initiated during the month of May.

Line Investigations

There was one Line Investigation initiated during the month of May. This investigation involved a misuse of department equipment.

Administrative Audits

There were no administrative audits conducted during the month of May.

PRAB

There were no Police Review and Advisory complaints received during the month of May.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: May 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	1	6	2	-66%
Staff Investigations	0	6	2	-66%
Line Investigations	0	0	6	+600%
Administrative Audits	0	7	7	0%
<i>TOTAL</i>	0	19	17	-10%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - May 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	1	2	2	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	1	2	2	0	0	0	0	0

LINE INVESTIGATION TRACKING SYSTEM - May 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	1	---	---	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	1	4	1	3	2	1	---	---
TOTAL	1	5	2	3	2	1	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - May 2011

Nature of Complaint	Month	YTD Total	Open	Closed	<i>CASE DISPOSITIONS</i>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	2	1	1	---	1	---	---
TOTAL	0	0	1	1	0	1	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - March 2011

Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	---	0	---	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	0	0	0	0	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	8	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE June 9, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

Sir:

The following is a summary of the FY11 performance measures as of May 30, 2011

PERFORMANCE MEASURES	FY10 PROPOSED	06/30/10 ACTUAL	FY11 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	6
2. Complete "quality of service" assessment forms – incident reports	250	250	250	250
3. Complete "quality of service" assessment forms – m/v stops	250	250	250	250
4. Conduct field inspection audits	60	60	60	47

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: July 11, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – June 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of June.

Staff Investigations

There were no Staff Investigations initiated during the month of June.

Line Investigations

There were no Line Investigations initiated during the month of June.

Administrative Audits

There was one administrative audit conducted during the month of June. This audit involved a check of all sworn personnel drivers licenses.

PRAB

There were two Police Review and Advisory complaints received during the month of June. The first one involved a hearing impaired person who complained of inadequate accommodations. The second involved an arrested person who believed the officers use of force was excessive.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: June 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	8	2	-75%
Staff Investigations	0	13	2	-84%
Line Investigations	0	2	6	+200%
Administrative Audits	1	7	7	0%
<i>TOTAL</i>	1	30	17	-43%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - June 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	---	2	---	2	1	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	0	2	---	0	1	1	0	0

LINE INVESTIGATION TRACKING SYSTEM - June 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	4	---	4	2	2	---	---
TOTAL	---	5	---	5	2	3	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - June 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	2	---	2	---	2	---	---
TOTAL	0	2	---	2	0	2	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - July 2011

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	7	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE July 11, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

Sir:

The following is a summary of the FY11 performance measures as of June 30, 2011

PERFORMANCE MEASURES	FY10 PROPOSED	06/30/10 ACTUAL	FY11 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	7
2. Complete "quality of service" assessment forms – incident reports	250	250	250	250
3. Complete "quality of service" assessment forms – m/v stops	250	250	250	250
4. Conduct field inspection audits	60	60	60	60

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: July 11, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – July 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

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The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of June.

Staff Investigations

There were no Staff Investigations initiated during the month of June.

Line Investigations

There were no Line Investigations initiated during the month of June.

Administrative Audits

There were no administrative audits conducted during the month of July.

PRAB

There were no Police Review and Advisory complaints received during the month of July.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: July 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	9	2	-77%
Staff Investigations	0	14	2	-85%
Line Investigations	0	3	6	+100%
Administrative Audits	0	7	7	0%
<i>TOTAL</i>	0	33	17	-48%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - July 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	---	2	---	2	1	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	0	2	---	2	1	1	0	0

LINE INVESTIGATION TRACKING SYSTEM - July 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	4	---	4	2	2	---	---
TOTAL	---	5	---	5	2	3	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - July 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	2	---	2	---	2	---	---
TOTAL	0	2	---	2	0	2	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - July 2011

									<u>CASE DISPOSITIONS</u>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	7	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE August 2, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY11

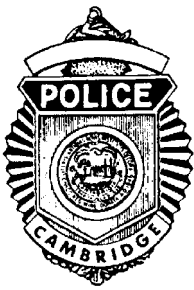
Sir:

The following is a summary of the FY12 performance measures as of July 31, 2011

PERFORMANCE MEASURES	FY11 PROPOSED	06/30/11 ACTUAL	FY12 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	0
2. Complete "quality of service" assessment forms – incident reports	250	250	300	15
3. Complete "quality of service" assessment forms – m/v stops	250	250	300	15
4. Conduct field inspection audits	60	60	60	0

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: September 7, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – August 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of August.

Staff Investigations

There were no Staff Investigations initiated during the month of August.

Line Investigations

There were no Line Investigations initiated during the month of August.

Administrative Audits

There were two administrative audits conducted during the month of August. The first Audit was on the booking sheets for the month of June. There were five discrepancies found in the booking sheets. The second audit was on sworn officer registrations; there were six discrepancies found.

PRAB

There were no Police Review and Advisory complaints received during the month of August.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: August 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	10	2	-80%
Staff Investigations	0	13	2	-84%
Line Investigations	0	5	6	+20%
Administrative Audits	0	7	9	+28%
<i>TOTAL</i>	0	33	17	-48%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - August 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---1
Improper Police Procedure	---	2	---	2	1	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	0	2	---	2	1	1	0	0

LINE INVESTIGATION TRACKING SYSTEM - August 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	4	---	4	2	2	---	---
TOTAL	---	5	---	5	2	3	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - August 2011

Nature of Complaint	Month	YTD Total	Open	Closed	<i>CASE DISPOSITIONS</i>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	2	---	2	---	2	---	---
TOTAL	0	2	---	2	0	2	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - August 2011

Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	1	0	---	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	8	0	0	0	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	1	0	8	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	7	0	8	0	0	0	0	0



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE September 7, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY12

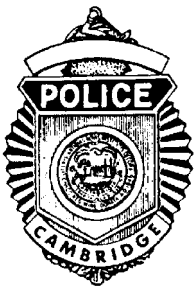
Sir:

The following is a summary of the FY12 performance measures as of August 30, 2011

PERFORMANCE MEASURES	FY11 PROPOSED	06/30/11 ACTUAL	FY12 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	2
2. Complete "quality of service" assessment forms – incident reports	250	250	300	44
3. Complete "quality of service" assessment forms – m/v stops	250	250	300	30
4. Conduct field inspection audits	60	60	60	4

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: October 6, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – September 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were four citizen complaints filed during the month of September. The first complaint involved an allegation of improper police procedure during the questioning of a minor. The second complaint involved an allegation of improper police procedure by a detective investigating a crime. The third complaint involved an allegation of assault and battery during an interaction with an officer. The fourth complaint alleged an officer was rude and discourteous during an encounter.

Staff Investigations

There was one Staff Investigations initiated during the month of September. This investigation involved the dismissal of a student officer from the recruit training academy.

Line Investigations

There were no Line Investigations initiated during the month of September.

Administrative Audits

There were no administrative audits conducted during the month of September.

PRAB

There were no Police Review and Advisory complaints received during the month of September.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: September 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	4	10	6	-40%
Staff Investigations	1	14	3	-78%
Line Investigations	0	5	6	+20%
Administrative Audits	0	7	9	+28%
<i>TOTAL</i>	0	36	24	-33%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - September 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	1	1	1	---	---	---	---	---1
Improper Police Procedure	2	4	2	2	1	1	---	---
Excessive Force	1	1	1	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	4	6	4	2	1	1	0	0

LINE INVESTIGATION TRACKING SYSTEM - September 2011

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	4	---	4	2	2	---	---
TOTAL	---	5	---	5	2	3	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - September 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	1	3	---	3	---	3	---	---
TOTAL	1	3	---	3	0	3	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - September 2011

									<u>CASE DISPOSITIONS</u>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	7	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE October 6, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY12

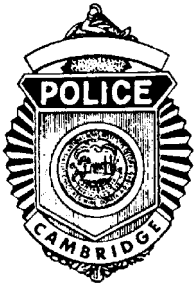
Sir:

The following is a summary of the FY12 performance measures as of September 30, 2011

PERFORMANCE MEASURES	FY11 PROPOSED	06/30/11 ACTUAL	FY12 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	2
2. Complete "quality of service" assessment forms – incident reports	250	250	300	68
3. Complete "quality of service" assessment forms – m/v stops	250	250	300	54
4. Conduct field inspection audits	60	60	60	4

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: November 10, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – October 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

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These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of October.

Staff Investigations

There were no Staff Investigations initiated during the month of October.

Line Investigations

There were no Line Investigations initiated during the month of October.

Administrative Audits

There were no administrative audits conducted during the month of October.

PRAB

There were no Police Review and Advisory complaints received during the month of October.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: October 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	11	6	-40%
Staff Investigations	0	15	3	-78%
Line Investigations	0	7	6	+20%
Administrative Audits	0	7	9	+28%
<i>TOTAL</i>	0	40	24	-33%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - October 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	1	1	1	---	---	---	---	---1
Improper Police Procedure	2	4	2	2	1	1	---	---
Excessive Force	1	1	1	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	4	6	4	2	1	1	0	0

LINE INVESTIGATION TRACKING SYSTEM - October 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	1	6	1	5	2	3	---	---
TOTAL	1	6	1	6	2	4	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - October 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	1	3	---	3	---	3	---	---
TOTAL	1	3	---	3	0	3	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - October 2011

									<u>CASE DISPOSITIONS</u>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
 CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
 QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	7	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE November 10, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY12

Sir:

The following is a summary of the FY12 performance measures as of October 31, 2011

PERFORMANCE MEASURES	FY11 PROPOSED	06/30/11 ACTUAL	FY12 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	2
2. Complete "quality of service" assessment forms – incident reports	250	250	300	90
3. Complete "quality of service" assessment forms – m/v stops	250	250	300	124
4. Conduct field inspection audits	60	60	60	4

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: December 2, 2011

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – November 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There was one citizen complaints filed during the month of November. The complainant alleged he was threatened and intimidated by an officer following up on a investigation.

Staff Investigations

There was one Staff Investigation initiated during the month of November. This investigation involved an arrest of an officer for OUI

Line Investigations

There was one Line Investigations initiated during the month of November. This investigation involved the improper search of a prisoner

Administrative Audits

There were no administrative audits conducted during the month of November.

PRAB

There were no Police Review and Advisory complaints received during the month of November.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: November 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	11	7	-36%
Staff Investigations	0	17	4	-76%
Line Investigations	0	6	7	+16%
Administrative Audits	0	7	9	+28%
<i>TOTAL</i>	0	41	27	-34%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - November 2011

Nature of Complaint	Month	Year Total	Open	Closed	<u>CASE DISPOSITIONS</u>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	1	2	1	1	---	---	1	---
Improper Police Procedure	---	4	1	3	2	1	---	---
Excessive Force	---	1	1	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	7	3	4	2	1	1	0

LINE INVESTIGATION TRACKING SYSTEM - November 2011

Nature of Complaint	Month	Year Total	Open	Closed	<u>CASE DISPOSITIONS</u>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	1	6	1	5	2	3	---	---
TOTAL	1	6	1	6	2	4	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - November 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	1	3	---	3	---	3	---	---
TOTAL	1	3	---	3	0	3	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - November 2011

									<u>CASE DISPOSITIONS</u>			
Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	---	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	8	0	0	0	0	0	0	0				

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	7	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE: December 2, 2011

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY12

Sir:

The following is a summary of the FY12 performance measures as of November 30, 2011

PERFORMANCE MEASURES	FY11 PROPOSED	06/30/11 ACTUAL	FY12 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	2
2. Complete "quality of service" assessment forms – incident reports	250	250	300	100
3. Complete "quality of service" assessment forms – m/v stops	250	250	300	125
4. Conduct field inspection audits	60	60	60	4

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner Robert C. Haas

DATE: January 6, 2012

FROM: Deputy Christine Elow

REF: Professional Standards Unit

SUBJECT: Monthly Report – December 2011

Sir:

The following are the monthly reports for the Professional Standards Unit. The first report is a synopsis of all citizen complaints, staff investigations, line investigations, administrative audits, Police Review and Advisory Board (PRAB) complaints forwarded to the Department and a miscellaneous section that outlines other unit activity. Also included is a report that identifies the monthly performance measures of the section, a summary of all use of force incidents for the month and an update on field inspections.

Overall Unit Activity

This page will chart the total number of cases handled by the unit, and also subdivide the total number of cases into four (4) subcategories. The chart displays the number of cases (as well as subcategories) received in the current month as well as the cumulative number of cases for the current and previous year.

Types of Complaint/Investigation and Disposition

These pages define and categorize the particular types of investigations that are conducted under the general heading of citizen complaints, staff investigations, line investigations and administrative audits. These charts show how many investigations are being conducted in each system, how many cases are open, how many are closed and the disposition of each closed case.

The following is a narrative of all citizen complaints, staff investigations, line investigations, administrative audits and PRAB cases received or initiated during the month.

Citizen Complaints

There were no citizen complaints filed during the month of December.

Staff Investigations

There were no Staff Investigations initiated during the month of December.

Line Investigations

There were no Line Investigations initiated during the month of December.

Administrative Audits

There were no administrative audits conducted during the month of December.

PRAB

There were no Police Review and Advisory complaints received during the month of December.

Respectfully Submitted,

Christine Elow
Deputy Superintendent
Professional Standards

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

MONTHLY REPORT FOR: December 2011

Activity	This Month This Year	YTD Last Year	YTD This Year	% Change
Citizen Complaints	0	12	7	-36%
Staff Investigations	0	19	4	-78%
Line Investigations	0	6	7	+16%
Administrative Audits	0	7	9	+28%
<i>TOTAL</i>	0	44	27	-38%

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN COMPLAINT TRACKING SYSTEM - December 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	1	2	---	2	1	---	1	---
Improper Police Procedure	---	4	---	4	3	1	---	---
Excessive Force	---	1	---	1	1	---	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	7	---	7	5	1	1	0

LINE INVESTIGATION TRACKING SYSTEM - December 2011

					<u>CASE DISPOSITIONS</u>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	----	6	---	6	2	4	---	---
TOTAL	---	7	---	7	2	5	0	0

CAMBRIDGE POLICE DEPARTMENT

QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2011

Nature of Complaint	Month	YTD Total	Open	Closed	<i>CASE DISPOSITIONS</i>			
					Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	---	---	---	---	---	---	---
Improper Police Procedure	---	---	---	---	---	---	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	1	1	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	4	---	4	---	4	---	---
TOTAL	---	5	1	4	0	4	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2011

Nature of Complaint	2011Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations
Audits	1	0	---	---	---	---	---	0
Departmental Policy	---	---	---	---	---	---	---	---
Other	---	---	---	---	---	---	---	---
TOTAL	8	0	0	0	0	0	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

CITIZEN
CITIZEN COMPLAINT TRACKING SYSTEM December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	5	0	5	3	---	2	---
Improper Police Procedure	---	4	0	4	2	1	---	1
Excessive Force	---	3	---	3	2	1	---	---
Criminal Conduct	---	---	---	---	---	---	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
TOTAL	---	12	0	12	7	2	2	1

LINE INVESTIGATION TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	Year Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	1	---	---	---
Sick Leave Violation	---	---	---	---	---	---	---	---
Court Time Violation	---	---	---	---	---	---	---	---
Tardiness Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Duties)	---	5	---	5	2	3	---	---
TOTAL	---	6	0	6	3	3	0	0

CAMBRIDGE POLICE DEPARTMENT
QUALITY CONTROL UNIT

STAFF INVESTIGATIONS TRACKING SYSTEM - December 2010

					<i>CASE DISPOSITIONS</i>			
Nature of Complaint	Month	YTD Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn
Rude & Discourteous Behavior	---	1	---	1	---	1	---	---
Improper Police Procedure	---	1	---	1	---	1	---	---
Excessive Force	---	---	---	---	---	---	---	---
Criminal Conduct	---	7	---	7	---	7	---	---
Civil Rights Violation	---	---	---	---	---	---	---	---
Departmental Policy Violation (Various)	---	8	---	8	---	8	---	---
TOTAL	0	17	---	17	0	17	0	0

ADMINISTRATIVE AUDITS TRACKING SYSTEM - December 2010

									<i>CASE DISPOSITIONS</i>			
Nature of Complaint	2010Total	Open	Closed	Cleared	Substantiated	Inconclusive	Withdrawn	Recommendations				
Audits	1	0	8	---	---	---	---	0				
Departmental Policy	---	---	---	---	---	---	---	---				
Other	---	---	---	---	---	---	---	---				
TOTAL	7	0	8	0	0	0	0	0				



CITY OF CAMBRIDGE POLICE DEPARTMENT

INTEROFFICE CORRESPONDENCE

TO: Commissioner R. Haas

DATE: January 6, 2012

FROM: Deputy Superintendent Christine Elow

SUBJECT: Performance Measures FY12

Sir:

The following is a summary of the FY12 performance measures as of December 31, 2011

PERFORMANCE MEASURES	FY11 PROPOSED	06/30/11 ACTUAL	FY12 PROPOSED	7/31/11 ACTUAL
1. Number of administrative audits conducted by staff	8	7	8	2
2. Complete "quality of service" assessment forms – incident reports	250	250	300	150
3. Complete "quality of service" assessment forms – m/v stops	250	250	300	155
4. Conduct field inspection audits	60	60	60	4

Respectfully,

Christine A. Elow
Deputy Superintendent
Professional Standards Section